



Onoway Ball & Soccer

Family Volunteer Expectations Information Sheet – 2017 Season

Parents/families of players for the OBSA are expected to assist in the operation of the organization. There is plenty of work to do to keep a community sports organization with almost 200 participants running smoothly. We know that you are willing to help out to keep your children's sports fun and engaging for them. Here's how you can help.

Fund Raising

As of 2017, there is no longer a compulsory fundraiser for families of Onoway Ball and Soccer. Any future fundraising activities will only be for the purpose of raising funds for a specific project.

Major Contributions

Carrying out one of these positions fulfills the family volunteer commitment for the season and provides one free registration fee.

Executive Roles

Chairperson	Jamie Leadbeater
Softball Coordinator	Catherine Bennett
Soccer Coordinator	Mark Lane
Treasurer	vacant
Registration/Volunteer Coordinator	Karen Seinen
Publicity Coordinator	Marcia Thomson
Webmaster	Mark Lane
Picture Coordinator	Lorrie Hafermehl
Baseball Equipment Manager	Corinne Feth
Umpire Scheduler	Dawn Gray
Soccer Equipment Manager	Kim Copeland
Swede Moren Park Committee Rep	Cathie Antoniuk

Head Coaches (approx. 14-18 teams/coaching positions are expected across both sports)

- Responsible for team operations – attend coaching clinics/meetings, practices, games, equipment, communication with parents, etc.
- Communicates regularly with the Baseball/Soccer Coordinator regarding season activities, regulations, equipment, issues etc.

Other Contributions

Carrying out these positions/tasks fulfills the family volunteer commitment for the season.

Assistant Coaches (approx. 14-18 teams/coaching positions are expected across both sports)

- Assist the coaches with practices, games, equipment inventory, communication, etc.

Team Managers (approx. 14-18 teams/manager positions are expected across both sports)

- Assist the coaches with distributing/collecting newsletters, picture information, and other communication with players' families as well as collecting jerseys.

Wind-Up Organizers (approx. 14-18 teams with one person per team)

- These people will organize activities for their team for a wind up event. There may also be some pre-wind-up communication and post-wind-up clean up.

Swede Moren Park Clean Up (12 people needed - minimum)

- The ball diamonds will require at least a dozen people to assist with preparing the diamonds for play. This will include picking up litter, painting benches, and much more.
- Families of children in either sport may volunteer for this.

Soccer Field Preparation (12 people needed - minimum)

- Soccer will require people to assist with preparing the fields for play. This will include lining the field, putting up the nets, removal of rocks and clearing of any litter.
- Families of children in either sport may volunteer for this.

Picture Day Assistants (6 people needed)

- Six people will be needed to assist with picture day to help with organizing the players, completing forms, assisting photographers, etc. Dependent on registration numbers a second picture day / night may be required, and would require additional volunteers.

Registration Night Helpers (Two dates, 4 people needed on each date, total 8 people)

- Four people needed on each date to assist with registration process, handing out paperwork, checking forms, writing receipts etc.

Team Equipment Distribution Helpers (4 people needed)

- 4 people needed (2 for each sport) to assist the Soccer and Softball equipment managers collate equipment ready for distribution to teams.

Team Equipment Return Helpers (6 people needed)

- 6 people needed (3 for each sport) to assist the Soccer and Softball equipment managers sort and check jerseys and equipment when it is returned.

Soccer Equipment Take-down Helpers (2-3 people needed)

- 2 or 3 people needed to help take down the goal nets and the mini-goals at the end of the season.

Coach package assembly helpers (1 person needed)

- One person needed to assist the registration / volunteer coordinator put together the information packages for the coaches or both sports.

Should a family be in the position where there are no volunteer positions left available (for example, if the family is unable to get to registration until late on the second date), then there may be an opportunity to volunteer and help out another local community group. More details of this will be made available on registration nights.

We've listed over 120 roles for families to fulfill during the year, and last season we had just over 80 families participating in the OBSA. Many hands will make light work for us all and in the process we'll be able ensure a quality community experience for our children.

Ensuring Equity

To ensure that families do their share to keep this community organization running smoothly, we will be collecting a volunteer fee from each family in the form of a post-dated cheque (dated for the anticipated date of the volunteer activity) for \$50. Families who fulfill their volunteer commitments will have their cheques returned to them. Those families who do not meet their commitments will have their cheques cashed to provide financial support in lieu of volunteering.

The OBSA thanks you for your contributions to a vibrant summer sports program for the children of our community. Have a great season!